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# BY-LAWS

OF THE

## ILLINOIS CHARITABLE EYE AND EAR INFIRMARY.

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1877.

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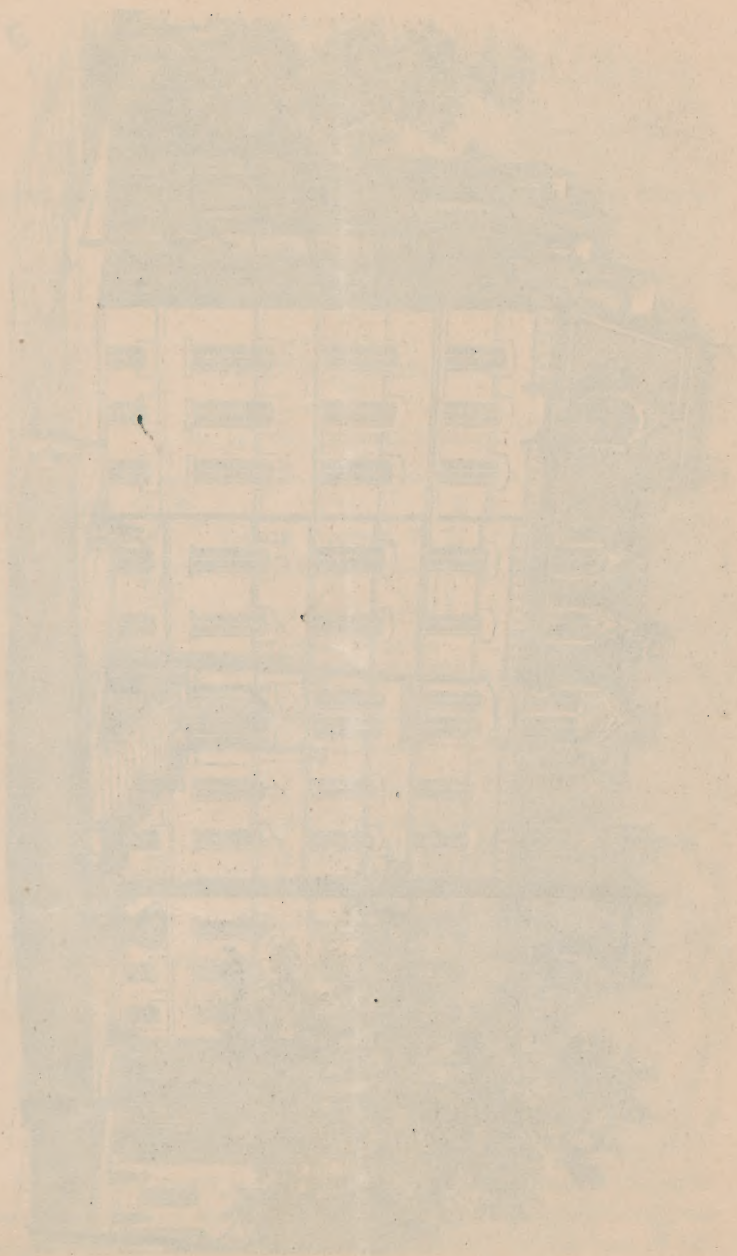


1890

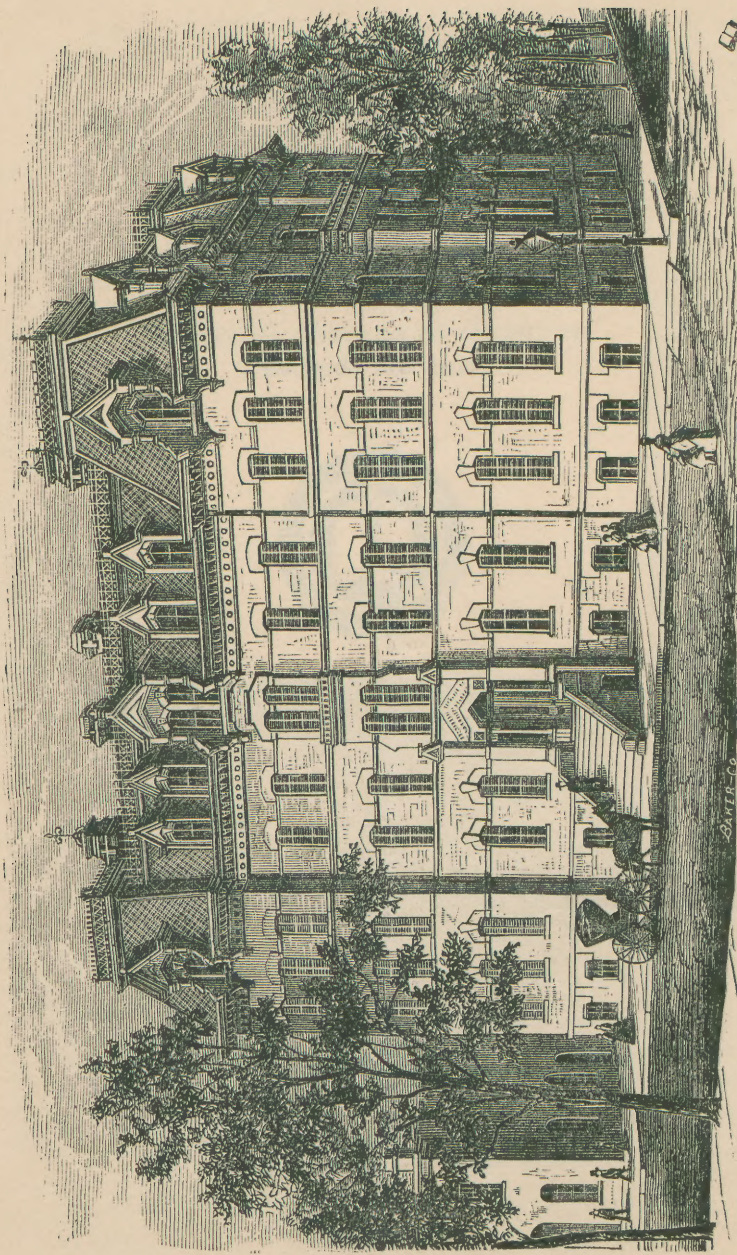
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1890

THE UNIVERSITY OF CHICAGO



1890



FOUNDED 1858.

ILLINOIS CHARITABLE EYE AND EAR INFIRMARY.

DESTROYED 1871.

REBUILT 1874.



# OFFICERS OF THE INFIRMARY.

## BOARD OF TRUSTEES.

DANIEL GOODWIN, JR., Chicago.      PERRY A. ARMSTRONG, Morris.  
WILLIAM H. FITCH, M. D., Rockford.

## PRESIDENT.

DANIEL GOODWIN, JR.

## SECRETARY.

PERRY A. ARMSTRONG.

## TREASURER.

W. IRVING CULVER, Chicago.

## MEDICAL BOARD—CONSULTING SURGEONS.

MOSES GUNN, M. D.      H. A. JOHNSTON, M. D.  
EDWIN POWELL, M. D.  
I. N. DANFORTH, Consulting Physician and Microscopist.

## Eye Department.

### ATTENDING SURGEONS.

E. L. HOLMES, M. D.      F. C. HOTZ, M. D.

### ASSISTANT SURGEONS.

LYMAN WARE, M. D.      F. J. HUSE, M. D.

## Ear Department.

### ATTENDING SURGEON.

S. J. JONES, M. D.

### ASSISTANT SURGEON.

S. O. RICHEY, M. D.

## RESIDENT OFFICERS—SUPERINTENDENT.

GEORGE DAVENPORT.

## MATRON.

MRS. GEORGE DAVENPORT.

## ASSISTANT SECRETARY.

E. C. LAWTON.

The Illinois Charitable Eye and Ear Infirmary (located at the northwest corner of West Adams and Peoria streets, Chicago, Illinois), was reorganized under an act of the General Assembly of the State of Illinois, approved April 15, 1875. *It is a State Institution, under the control and management of State Officers, and is supported by State appropriations.*





# BY-LAWS.

Adopted September 11th, 1877.

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SECTION 1. The object of this Infirmary shall be to provide gratuitous board, medical and surgical treatment for all indigent (actual) residents of the State of Illinois, who are afflicted with diseases of the Eye or Ear. It shall be an Infirmary for the proper treatment of curable cases, and not an asylum for hopelessly incurable ones.

SEC. 2. The management of said Infirmary is vested by law in a Board of three Trustees, who are appointed by the Governor, by and with the advice and consent of the Senate, and are divided into three classes, so that the term of office of one Trustee expires in each year bearing an odd number.

SEC. 3. The Board of Trustees will hold regular meetings at the Infirmary, on the second Tuesdays of January, April, July and October in each year, and may hold special meetings whenever they deem advisable. Two members of the Board shall constitute a quorum to transact business. They shall receive no compensation for their services, but their actual expenses while engaged in the discharge of their official duties shall be audited and paid from the funds of the Infirmary.

SEC. 4. Each new Board of Trustees shall organize at their first meeting after the first day of March, in each odd year, by the election of a President and Secretary from their own membership.

SEC. 5. The President shall preside over the deliberations of the Board, and be governed in his rulings and decisions by general parliamentary rules.

SEC. 6. The Secretary shall keep full and accurate minutes of the transactions of the Board, and perform such other services as may be required of him under general usage, or by special direction of the Board.

SEC. 7. The Board shall have charge of the general interests of the Infirmary, with power to appoint all officers and agents not otherwise provided by statute, fix their salaries, define their duties, and remove or discharge such officers or agents whenever, in their judgment, the welfare of the Infirmary shall demand it.

SEC. 8. The Board of Trustees shall (at their first meeting after the first day of March in each odd year, or as soon thereafter as practicable) appoint the following officers for said Infirmary, to wit: A Superintendent, Treasurer, Assistant Secretary (who shall be the financial clerk of the Superintendent), three Advisory or Consulting Surgeons, three Attending Surgeons, and three or more Assistant Attending Sur-



geons, and a Microscopist, who shall also be the Consulting Physician, and may change or remove either of them at pleasure.

SEC. 9. The Superintendent shall reside in the Infirmary. He shall be the financial agent of the Board, and have charge of the buildings and other property of the Infirmary and the inmates thereof, together with the control of the employes, subject, however, to the directions of the Board of Trustees. He shall also select all the employes or hired help that may be required to keep the Infirmary in a suitable and comfortable condition, and render proper care to its patients, with power to assign such employes to duty and to discharge them at will. He shall see that all officers, agents and employes of the Infirmary faithfully discharge their respective duties, and shall be held directly responsible to the Board for the economy, efficiency and success of the internal management of the Infirmary. He may, with the consent of any two Attending Surgeons, discharge any patient for misconduct, the cause of the discharge being fully stated in the record book. He shall, at each quarterly meeting of the Board, make a full and detailed statement of the number of employes, their salaries, nature of their employment, when employed and discharged; also an itemized account of receipts and disbursements of the funds of the Infirmary, with the name and residence of each patient receiving board and treatment in the Infirmary, showing date of their reception and discharge, with such other information appertaining to his management of the Infirmary as will enable the Board to clearly comprehend the same, and for that purpose he shall have the services of the Assistant Secretary. He shall, also, under the advice of the Board, be the purchasing agent of the Infirmary for supplies and furniture. Provided that supplies shall be purchased where the best grade of articles of suitable quantity can be had at the lowest price, and in large rather than in small quantities, and where there is competition. Before entering upon the duties of his office, he shall take the oath prescribed by the Constitution, and execute a bond in the sum of five thousand dollars, to be approved by the Board and filed with the Board of State Commissioners of Public Charities.

SEC. 10. The Treasurer shall receive and be custodian of all moneys due or belonging to the Infirmary, whether derived from the State Treasury or other sources. He shall keep a just and true account of all moneys received and paid out by him, and report an itemized statement thereof to the Board at each stated quarterly meeting thereof. He shall not pay out any of the funds of the Infirmary, except on proper vouchers, namely, on the order of the Board of Trustees, duly signed by the President and Secretary thereof. He shall return such original orders with his quarterly statement to the Board, where they shall be filed by the Secretary and receipted for by the President of the Board. He shall keep an itemized account in a substantially bound



book, showing under appropriate heads all receipts and disbursements in detail, with the date when and the parties from whom or to whom the same were received or paid out, and the current number of the order of the Board upon which each cash payment is made. He shall take the constitutional oath of office and execute a bond in the sum of twenty thousand dollars, to be approved by the Board, before entering upon the duties of his office, which bond shall be filed with the Board of State Commissioners of Public Charities.

SEC. 11. The Assistant Secretary and Financial Clerk shall keep the books and accounts of the Infirmary, and in the absence of the Secretary carry on the correspondence of the Infirmary. He shall take the required constitutional oath of office before entering upon the duties thereof, and shall be on daily duty.

SEC. 12. The professional work of the Infirmary shall be conducted in two departments, one to be known as the Eye and the other as the Ear Department.

SEC. 13. The Medical Staff of the Eye Department shall consist of two Attending Surgeons and two Assistant Surgeons, and that of the Ear Department of one Attending Surgeon and one Assistant Surgeon.

SEC. 14. The Medical Staff of each department shall arrange its own service; provided that in the Eye Department at least one Attending and one Assistant Surgeon shall be on duty every day except on Sundays, and in the Ear Department the Attending Surgeon shall be on duty at least three days in each week, and he or his Assistant shall be on duty every day in each week except Sundays.

SEC. 15. The Medical Board of the Infirmary shall consist of the Attending Surgeons, Consulting Surgeons, and Microscopist, each of whom shall be entitled to one vote in the decision of all questions pertaining to the medical and surgical affairs of the Infirmary. They will be consulted by the Board of Trustees upon the selection and assignment of the Assistant Attending Surgeons. Neither the Consulting Surgeons, Attending Surgeons nor their Assistants or the Microscopist shall receive any compensation from the funds of the Infirmary for their services, but all medicines and surgical instruments and necessary apparatus shall be furnished from the funds of said Infirmary.

SEC. 16. All indigent, bona fide residents of the State of Illinois who are afflicted with diseases of the eye or ear which are deemed of a curable nature and may be benefited by treatment, may be admitted to the Infirmary and receive gratuitous board and medical and surgical treatment until they are cured, or for such length of time as the surgeons in charge shall deem beneficial to their recovery.

SEC. 17. For the purpose of conferring the benefits and advantages provided by law on proper applicants, and of avoiding imposition, the

Board adopt the following forms of application for admission to the Infirmary to be made by indigent residents of this State, viz. :

STATE OF ILLINOIS, }  
 ..... County, } ss.

I, ..... of  
 the ..... town of ..... in said county and  
 State, do solemnly swear or affirm that I am a bona fide resident of said  
 county and State, and that I am in indigent circumstances and without  
 means to defray the expenses of board, medical or surgical treatment  
 in the Illinois Charitable Eye and Ear Infirmary. That I am now  
 afflicted with disease of the ....., that said disease is of about .....  
 ..... standing, and that I desire to avail myself of the  
 benefits of the Infirmary as an indigent resident of this State.

Subscribed and sworn to before me this ..... day  
 of ..... 18.....

In addition to this affidavit, the applicant must procure a certificate  
 from either the Supervisor of his town, or, if in a county not under  
 township organization, from one of the County Commissioners, or of  
 the County Judge, substantially as follows, viz. :

STATE OF ILLINOIS, }  
 ..... County, } ss.

I, ..... Supervisor  
 of the town of ..... in said county and State, do hereby  
 certify that I am personally acquainted with ..... who  
 makes application for admission to the Illinois Charitable Eye and Ear  
 Infirmary as an indigent resident of the State of Illinois, and know that  
 he is a bona fide resident of this State, and is unable to pay for board,  
 medical or treatment therein.

Dated at ..... this ..... day of ..... 18.....

Which affidavit and certificate must be delivered to the Superinten-  
 dent at time of admission, and by him filed for the inspection of the  
 Board. Particular attention is called by the Board to the fact that  
 under the law making the State appropriations to carry on the Infirmary,  
 no provision is made for funds to pay transportation or for clothing of  
 indigent patients; each indigent patient should therefore be supplied  
 with at least one good suit of clothes and a change of under-garments,  
 and with funds sufficient to pay transportation home, which should be  
 deposited with the Superintendent at the time of admission.

SEC. 18. These By-Laws may be altered or amended by a two-  
 thirds vote of the Board at any regular stated meeting of the Board,  
 but not otherwise.

D. GOODWIN, JR., Pres't.  
 P. A. ARMSTRONG, Sec'y.





